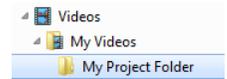


Windows MovieMaker (WMM)

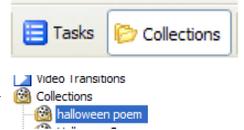
Windows MovieMaker project is not network friendly. Project files do not transfer easily when saved on the server. Although it is possible to do, it will require importing all clips and other media into the project each time the project is opened. For this reason, it is best to assign students to a specific laptop/desktop until the final movie is created.

STEP 1: PREPARATION

1. Move all Flip video clips to a **new project folder** on the local computer MyVideos folder
2. Open Windows Movie Maker
 - a. Click Save AS , Type a unique name for project file →
 - b. Navigate to Project folder created in step 1 and Save Project.



3. Import Movie Clip
 - a. Click the Collections button to display your clip collections in the left task pane →
 - b. Click Tools→New Collection Folder→Name the Folder. →
 - c. With the folder selected, go to the menu and Click **File**→Import to Collections.
 - d. Navigate to the project folder where you saved your clips (Use CTRL+A) to select all
4. One your clips are visible in WMM, click a clip (or highlight multiple clips) in the collections pane and drag to the storyboard at the bottom of your screen. Do this for all clips you want to use in your movie.



The screenshot shows the Windows Movie Maker interface. On the left, a box labeled 'COLLECTIONS' points to the 'Collections' pane. On the right, a box labeled 'PREVIEW WINDOW' points to the 'Storyboard' area. Below that, a box labeled 'PLAYBACK CONTROLS' points to the playback controls at the bottom of the preview window. At the bottom left, a box labeled 'STORYBOARD' points to the storyboard area.

TIP: CLICK SAVE ICON FREQUENTLY!!!

Windows MovieMaker (WMM)

STEP 2: ADDING TO YOUR MOVIE

TITLES AND CREDITS

WMM lets you add **Titles and Credits** to your movie.

1. Click on the first clip in the storyboard
2. On the program menu, click Tools→Titles and Credits
3. Choose from the options listed:
4. Your movie should have at least a title and credits.
5. Depending upon your movie, you may want to add between scenes.

Where do you want to add a title?

- Add [title at the beginning](#) of the movie.
- Add [title before the selected clip](#) on the storyboard.
- Add [title on the selected clip](#) on the storyboard.
- Add [title after the selected clip](#) on the storyboard.
- Add [credits at the end](#) of the movie.

titles

Customizing your Titles and Credits

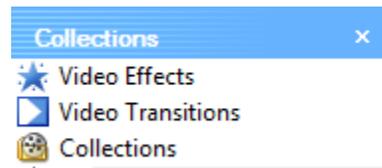
1. Type your Title text and Subtitle in the text window
2. Click the links to customize the title animation text/background color of the screen
3. Do this for each title you create



to stylize

Adding Transitions & Video Effects

1. **Transitions** are used between clips while Video Effects are used the clip (speed, color, or other special effects).
2. **Drag & Drop** to the clip in the appropriate location.



Adding Narration

Students can add audio using the Narration Tool. Switch to Timeline view (see image below under Editing), then click Tools→Narrate Timeline. Each Recording is saved as a file in the project folder.

STEP 3: ADVANCED EDITING of YOUR MOVIE

Movies can be improved by TRIMMING unwanted portions of your clips. To do this, you will need to switch from the STORYBOARD VIEW to TIMELINE VIEW

SWITCH VIEWS:

1. Click SHOW TIMELINE on the toolbar above the Storyboard



TRIM THE CLIP:

1. CLICK and DRAG the PLAYHEAD to the **BEGINNING OR END OF THE CLIP** you want to shorten. (Note the cursor will turn RED)
2. CLICK , HOLD, DRAG TO TRIM THE CLIP



Windows MovieMaker (WMM)

You cannot trim a section in the middle of a clip. BUT, you can **SPLIT a clip** into 2 clips so that the section you want to **TRIM** is at the **BEGINNING or END** of the new clip.

SPLIT A CLIP



1. In **Timeline view**, use the **Zoom tool** to find the exact location for the split.
2. In the **Movie Preview Window**, click the **Split Clip Tool**.

Stretch a Clip

If you have added still photos to the timeline, you should stretch the display time of the photo to match the audio.

Saving as a Movie File

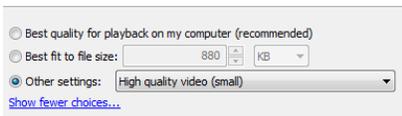
So far, only a project file has been created. The last step to actually create a video for sharing is to use the File→**Save as a Movie File** command.

The wizard will take you through the steps.

1. Movie Location→My Computer
2. Enter a Final Title & navigate to the My Project Folder
3. Next, select the quality/size:

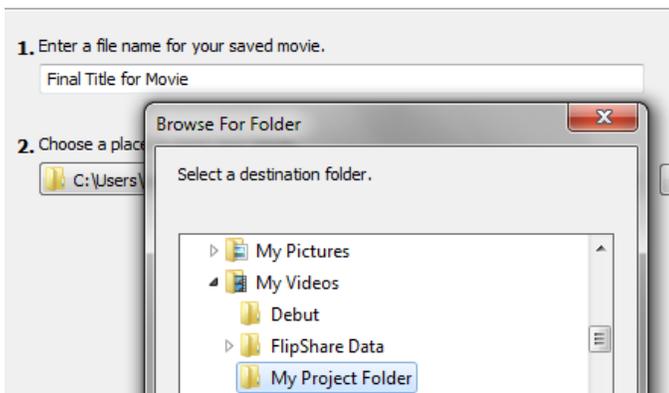
Movie Setting

Select the setting you want to use to save your movie. The setting you select determines the quality and file size of your saved movie.



Saved Movie File

Enter information for your saved movie file.



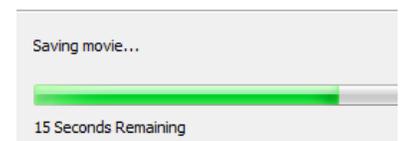
Click the Other Settings Dropdown for more settings. Your choice depends upon what you plan to do with the video (show on local computer or show over the web).

Video tends to create large files, so try to balance quality with size.

4. Wait for the video to convert.
 - Once the video has finished you may view or move it to a network drive.
 - If you are inserting to PowerPoint, create a folder to hold both the PowerPoint file and the movie file. Always move the folder rather than just the PowerPoint file.
 - Please view your movie to make sure further editing is not needed. If you do need to edit, you need to open the project file, make your changes, and Save As Movie File again.
 - You may want to transfer the project folder to the server for future editing. If no further editing is needed, just complete the File Cleanup described in the next section.

Saving Movie

Your movie is being saved.



File Cleanup

Once you have moved your files to the server, please:

- Delete the project file folder and all clips that may be in the desktop/video folder.
- Open moviemaker and delete any collections folders.